



BOX OFFICE

Are you exceptionally organized in the face of chaos? Do you like making sure that the show goes on? If so, then Box Office is just the ticket!

Box Office volunteers provide frontline customer service to our patrons wishing to purchase a ticket or pick up pre-paid tickets. If you want to be part of the excitement and ensure our patrons and guests get off to a great start, then this crew is for you!

<p>Duties:</p> <ul style="list-style-type: none"> • sell tickets from onsite box office • help to organize and distribute “will-call” tickets • enhance customer experience • bring enthusiasm for the position and the festival 	<p>Requirements:</p> <ul style="list-style-type: none"> • must be 18 years of age or over • Accessibility Standards Customer Service Training • this position requires individuals to be flexible & energetic • must work efficiently with little or no direct supervision • current Criminal Record Check and reference is required • willing to sit for extended periods • some lifting may be required
<p>Skills:</p> <ul style="list-style-type: none"> • strong customer service skills • exceptional attention to detail • effective communication skills • good organization skills • excellent interpersonal skills • comfortable & proficient with computers • communicate effectively with co-workers and general public • able to accurately process financial transactions 	<p>Assets:</p> <ul style="list-style-type: none"> • previous customer service experience • bilingualism

NOTE: additional training is mandatory and will be provided pre-festival

 Some positions are privately recruited on this team.

 Room to grow - Supervisor positions are available on this team.